

# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Memorial Hall, Andover Rd, Ludgershall SP11 9LZ  
**Date:** 16 September 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### Wiltshire Councillors

Cllr Christopher Williams, Cllr Mark Connolly, Cllr Charles Howard and Cllr Philip Whitehead

### Wiltshire Council Officers

Mary Cullen - Community Area Manager (CAM)  
Kevin Fielding – Democratic Services Officer

### Town and Parish Councillors

Tidworth Town Council – Ann Birch & David Wildman  
Collingbourne Ducis – David Pateby  
Collingbourne Kingston Parish Council – Mike Holt  
Fittleton Parish Council – Paul Cranch  
Ludgershall Town Council – Owen & Janet White  
Enford Parish Council – Anthony Darcy-Irvine  
Everleigh Parish Council – Denis Bottomley  
Netheravon Parish Council – Ian Blair-Pilling

### Partners

Wiltshire Police – Insp Christian Lange  
Police & Crime Commissioners Office – Kieran Kilgallen  
Tidworth Garrison – Col James Denny  
Extended Services – Julie Tremlin  
Youth Services – Wendy Higginson

**Total in attendance: 43**

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>   |
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| 1                      | <p><u>Chairman's Announcements, Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Ludgershall Memorial Hall for the meeting of the Tidworth Area Board.</p> <p>The following Chairman's announcement contained in the agenda pack was noted:</p> <ul style="list-style-type: none"> <li>• Core Strategy Consultation.</li> </ul>   |
| 2                      | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Alistair Cunningham – Service Director, Tidworth Area Board, Humph &amp; Ria Jones – Tidworth Town Council, Mike Charles – Ludgershall Town Council and Tony Pickernell – Tidworth Community Area Partnership.</p>  |
| 3                      | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>   |
| 4                      | <p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on the 15 July 2013 were agreed as a correct record and signed by the Chairman.</b></li> </ul>   |
| 5                      | <p><u>Collingbourne Ducis Speeding Petition</u></p> <p>The Area Board received a petition from residents of Collingbourne Ducis regarding speeding through the village and the high volume of HGV vehicles using the A338.</p> <p>Cllr Charles Howard outlined the issues as to why residents of Collingbourne Ducis were concerned and why a pedestrian crossing had been applied for through the substantive highways bid scheme by the Community Area Transport Group. Unfortunately the request had been unsuccessful in this bidding round.</p> <p>Cllr Philip Whitehead - Portfolio Holder for Highways Contract, Wiltshire Council outlined the bid process and reasons why the bid was unsuccessful on this</p> |

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|   | <p>occasion. A follow up bid may be more successful if new factors are added in.</p> <p>It was agreed that the issue of the crossing would be discussed at the next Community Area Transport Group meeting.</p> <p>It was noted that 10 houses may be built on land near the cross roads, which could generate some S106 funds for a crossing scheme.</p> <p>Noise and Traffic Speed</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That there had been many complaints about the level of HGV traffic travelling through Collingbourne Ducis.</li> <li>• That there were serious environmental issues for people living in the A338/A346 corridor.</li> <li>• That a review of the “corridor” roads could be carried out.</li> </ul> <p>It was agreed that there was no easy solutions to the problem, but that a way forward could be explored. Inspector Christian Lange offered to meet with residents to discuss speeding issues in particular.</p> <p>The Chairman thanked the residents for their petition and Cllr Whitehead for his overview and attending the meeting.</p> |
| 6 | <p><u>Wellington Academy Sixth Form College</u></p> <p>Tom Lindsay - Temporary School Place Planning Officer, School Improvement, Wiltshire Council, outlined proposals for a sixth Form College on land at the Castledown Business Park, Ludgershall.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That a sixth form college would add around 250-300 places to the Wellington Academy.</li> <li>• A feasibility study had been completed with an architect appointed.</li> <li>• A design with 12 class rooms was envisaged.</li> <li>• That the Wellington Academy was running at its pupil capacity.</li> <li>• A time line was given of a contractor on site - late October 2013, with the</li> </ul>   |

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|   | <p>college open – August 2014.</p> <p>The Chairman thanked Tom Lindsay for his presentation.</p>   |
| 7 | <p><u>Clinical Commissioning Group Presentation</u></p> <p>This presentation was withdrawn from the agenda as the speaker was unable to attend the meeting.</p>  |
| 8 | <p><u>Update on Community Area Joint Strategic Assessments (CAJSA)</u></p> <p>Frances Chinemana - Public Health Consultant, Wiltshire Council gave an update on the Tidworth community profile.</p> <p>Points made included:</p> <p>Community Area JSAs</p> <ul style="list-style-type: none"> <li>• A chance to use evidence to understand the issues at a local level.</li> <li>• A new council administration and new Councillor's.</li> <li>• Chance to compare with 2011- what's changed?</li> <li>• New chapters added around Leisure and Culture.</li> </ul> <p>What's different this time?</p> <ul style="list-style-type: none"> <li>• Fuller executive summary for the community events.</li> <li>• Less printed copies saving paper.</li> <li>• New chapters to include leisure, arts/ culture, your communities and campus programme.</li> <li>• Need to clearly show what has changed since 2011 – have things got better or worse?</li> <li>• Making issues bespoke to each community.</li> <li>• We can promote the CA JSAs and community events through community blogs.</li> <li>• We want to engage with the Youth Advisory Board for their input.</li> </ul> <p>Community Events</p> <ul style="list-style-type: none"> <li>• From January 2013 there will be a community event in each area to present the CA JSA – dates are currently being agreed.</li> <li>• A similar format to last time, themed table discussions of issues from CA JSA, then a vote on the key issue for each chapter followed by a discussion about how to take forward the key issue.</li> <li>• Discussions about issues will be supported by idea cards of real locally led projects.</li> <li>• Output from CA JSAs events will be used for community plans.</li> </ul> |

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|           | <p>The Chairman thanked Francis Chinemana for her presentation.</p>  |
| <p>9</p>  | <p><u>Approval of the Tidworth Community Area Plan</u></p> <p>Mary Cullen – Community Area Manager presented the Tidworth Community Area Plan on behalf of Tony Pickernell of TCAP who was absent due to illness. TCAP sought approval and adoption of the plan by the area board.</p> <p>The draft plan was tabled at the meeting.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the plan set out where we are now and where we want to be in 10 years time.</li> <li>• The plan was a living document that would be updated and amended.</li> <li>• That the Tidworth Community Area Partnership had approved the plan.</li> </ul> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• Does the plan cover the whole community area?<br/><i>a. Yes, the Community Area Partnership involved parishes in the development of the plan, through the completion of questionnaires and attendance at parish events. TCAP are very keen to involve the parishes and get them involved. Parish plans if developed can be included in the umbrella of the community plan.</i></li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Tidworth Area Board approves the Tidworth Community Area Plan.</b></li> </ul> <p>The Chairman thanked Mary Cullen for presenting the Community Area Plan.</p> |
| <p>10</p> | <p><u>Shadow Campus Operations Board (SCOB) - update</u></p> <p>Cllr Mark Connolly gave the SCOB update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Over the past few months the Tidworth Shadow Community Operations Board (Shadow COB) had been working hard to develop a campus proposal for the Tidworth community area.</li> </ul>   |

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|    | <ul style="list-style-type: none"> <li>• Three new members of the group were appointed by the Area Board.</li> <li>• There had recently been a targeted consultation with local groups and organisations to find out what is important to them as part of a community campus. The last of these targeted consultation responses are just coming in and the SCOB would like to thank all groups and organisations who have responded for taking the time to feed in their views.</li> <li>• The SCOB had also met with representatives from Wiltshire Council services, including libraries and youth services, as well as colleagues from the Army welfare community services who updated on the work they do with young people.</li> <li>• Over the coming weeks the SCOB would continue to find out more about existing services, including visiting Tidworth Leisure Centre and The Beeches Community Centre in Bulford.</li> </ul> <p>The Chairman thanked Cllr Connolly for the update.</p>   |
| 11 | <p><u>Community Area Transport Group (CAT-G) - update</u></p> <p>Cllr Mark Connolly gave a brief update taken from the minutes of the meeting held on the 9 September 2013:</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• C Class &amp; Unclassified speed limit reviews – the reviews of the C32 and C9 had now been completed. After some discussion on the proposals, in particular through the villages on the C32 and the C9 between Tidworth and Perham Down, the group agreed that the proposed changes should be supported.</li> </ul> <p><i>Cllr Connolly therefore sought Area Board approval for the speed limit changes proposed to be implemented, subject to any changes that may be agreed following representations from the Parish Councils on the routes.</i></p> <ul style="list-style-type: none"> <li>• It was noted that the Cabinet member for highways had decided that CAT-Gs/Area Boards would fund the implementation of C Class and Unclassified roads in future and that as a result, each CAT-G had been given additional funding based on the number of miles of C Class and Unclassified roads in each community area.</li> </ul> <p>The Tidworth CAT-G would, therefore receive an additional £6k in its annual allocation, which could be used for the implementation of speed limits or other schemes within the community areas. As a result, the Tidworth CAT-G now had an allocation of £17,757.</p> |

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|    | <ul style="list-style-type: none"> <li>The CAT-G had re-affirmed its commitment to fund a review of the Bulford Ranges road. Speeding traffic on the Humber Lane, Tidworth, had been reported to the Town Council. It was agreed that a metro count should be undertaken to establish if there was a problem on this road.</li> </ul> <p><i>Cllr Connolly therefore sought Area Board agreement that the Bulford Ranges would be assessed using CAT-G funds and that a metro count be undertaken in Humber Lane, Tidworth.</i></p> <ul style="list-style-type: none"> <li>Joint Strategic Assessment Update – the CAT-G agreed the following priorities: <ul style="list-style-type: none"> <li>Road and pavement conditions/improved cycle/pedestrian links.</li> <li>Freight issues on the A338/A346 and the A345.</li> <li>Army re-basing and the impact on infrastructure.</li> <li>Speeding traffic and Out-commuting and the issues this causes the highway network.</li> </ul> </li> <li>Sign de-cluttering - The Cabinet member for highways had asked that CAT-Gs approach Town and Parish Councils to seek advice on signs and road markings that were no longer needed so that the County could retain its unspoilt rural character.</li> </ul> <p>The Cabinet member had also advised that all minor signing requests would in future come through Area Boards via CAT-Gs with officer support and guidance on the correct use of signs and road markings.</p> <ul style="list-style-type: none"> <li>A338/A346 Working Group – Cllr Charles Howard had suggested that Wiltshire Council carry out a review of all North South routes in the County, (A350, A360, A345, A338/A346 and A34 in Hampshire/Berkshire) in order to assess the overall problem and decide on the best course of action.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li><b>That the minutes of the Community Area Transport Group meeting held on the 9 September 2013 were approved as a correct record.</b></li> </ul> <p>The Chairman thanked Cllr Mark Connolly for his update.</p> |
| 12 | <p><u>Youth Advisory Group (YAG) - update</u></p> <p>Wendy Higginson – Youth Service, Wiltshire Council gave a brief update.</p> <p>A short film was shown, which highlighted some of the activities carried out during the 2013 Summer Programme.</p>   |



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|    | <p>Points made included:</p> <ul style="list-style-type: none"> <li>• 257 young people took part in the summer programme.</li> <li>• The next YAG meeting would be held at 5pm on Thursday 10 October at the Wellington Academy.</li> <li>• Street based youth work being carried out in Tidworth Park and in Ludgershall.</li> <li>• An 11+ night had now been started at Perham Down, with Army Welfare staff running a junior night.</li> </ul> <p>The Chairman thanked Wendy Higginson for her update.</p>   |
| 13 | <p><u>Update on Issues Raised</u></p> <p>The Community Area Manager gave a brief update of issues raised, the report was tabled at the meeting.</p>  |
| 14 | <p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>Wiltshire Police – Insp Christian Lange<br/>The written update tabled at the meeting was noted.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Reports of anti-social behaviour have reduced significantly over recent months with levels now 41% down on last year. The Neighbourhood Policing Team has been working hard over the past year to tackle the route causes of anti-social behaviour and this is increasingly meant working with parents of some of the young people to ensure that they take responsibility for the ASB caused by their children.</li> <li>• The Police would be looking at speeding through Collingbourne Ducis.</li> </ul> <p>Wiltshire Fire &amp; Rescue Service<br/>The written report was noted.</p> <p>NHS Wiltshire<br/>Not in attendance</p> |

Tidworth Garrison – Col James Denny

Points made included:

- That construction of the new Garrison Theatre was nearing completion, it should be in use from September, with the official opening on Friday 1 November 2013.
- Army 20/20 planning still ongoing.
- 1<sup>st</sup> Mech Brigade would be returning from Afghanistan at the end of October 2013.
- The Garrison fireworks would be held on Thursday 7 November.
- This year's remembrance service would be held on Sunday 10 November.

Note:

A representative of service families housed in MOD accommodation at Perham Down made several points concerning lack of amenities, poor roads, littering and speeding traffic through the estate.

It was agreed that the Garrison Commander would discuss these issues with the representative of service families housed at Perham Down and that the CAT-G would follow up on the speeding issue.

Ludgershall Town Council – Owen White

Points made included:

- A Mr & Mrs competition would be held on Saturday 12 October.
- The Ludgershall Christmas Fair would be held on Wednesday 30 November.
- Visit Wiltshire were working with Ludgershall Town Council to promote better tourism in and around Ludgershall.

Tidworth Town Council

Points made included:

- A street market would be held on Friday 4 October.
- The Tidworth carol concert would be held on Thursday 5 December.

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|    | <ul style="list-style-type: none"> <li>• An outdoor ice rink would be setup during December in Tidworth.</li> </ul> <p>Everleigh Parish Council – Denis Bottomley</p> <ul style="list-style-type: none"> <li>• The Everleigh fireworks would be held on Saturday 2 November.</li> <li>• The Christmas carol service would be held on Saturday 14 December at St Peters Church.</li> </ul> <p>The Chairman thanked everybody for their updates.</p> |
| 15 | <p><u>Community Area Grants</u></p> <p>There were no Community Area Grant applications.</p> <p>The Community Area Manager advised that there was £42,816 of grant funding available for capital related projects.</p>  |
| 16 | <p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Tidworth Area Board will be held Monday 18 November 2013 at the Phoenix Hall, Netheravon.</p>  |